



Ripon Grammar School

March 23rd 2025

New York & Washington DC - 17th – 23rd April 2025

Dear Parents/Guardians,

Many thanks for your continued support for the upcoming History and Politics trip to the USA, and for the ESTA documents that have been sent in. I wanted to send a final letter out before we go with the key information about meeting times and details.

ESTAs: There are a few remaining ESTAs to be completed – these are an essential for travel, so please could they be completed and either sent to me electronically or in hard copy by the end of Friday this week, the 28th of March. Details for how to apply are again included here.

Final payments due: Many thanks for those payments that have already been made. The remaining payments are as follows: a further £500 by the end of March, bringing the interim total payment to date up to £2250 with the final £350 due by the end of April. We understand that it may be easier to make smaller payments in instalments, so ParentPay has been set up to allow incremental payments of £100 at a time towards the same deadlines.

Luggage: The luggage allowance for each individual passenger is as follows:

- One small personal item (e.g. a handbag or backpack) it must fit under the seat in front of you.
- One cabin bag (maximum dimensions including handles and wheels 23 x 36 x 56cm), it will need to fit in the overhead locker compartment and weigh no more than 10kgs. (Please ensure liquids, creams and gels placed in your hand luggage are no larger than 100ml and placed in one small clear ziplock bag. We ask that you remind students not to place in their cabin baggage any prohibited items (liquids, sharps and so forth). Additionally, when going through airport security, any electronic devices such as laptops, iPads etc. must be charged and working. Do not bring devices where the batteries are fully discharged and unable to be turned on.)
- One check-in bag in the hold of the aircraft weighing up to 23kgs (maximum dimensions 90 x 75 x 43 cm).

Transport arrangements: Meet at Ripon Grammar School bus park at 3.15am on Thursday 17th April. Collection will from Ripon Grammar School bus park at approximately 5.30pm on 23rd April.

If you would like further information before then please do not hesitate to contact me.

Kind regards,

Judi Fell
Head of History & Politics (felli@ripongrammar.com)

Founded in Saxon Times, re-founded in 1555

Headmaster: Mr Jonathan M Webb, MA
Address: Clothholme Road, Ripon, North Yorkshire HG4 2DG
Tel: [01765] 602647 **Email:** admin@ripongrammar.com
Website: www.ripongrammar.co.uk



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ESTA APPLICATION PROCESS:

<https://esta.cbp.dhs.gov/?forceNav=true>

You can save and exit your application to return to once you reach the **Applicant/Passport Information** page

1. Click '**Create New Application**' then select '**Individual Application**', accept the security information, read and accept the **Disclaimer**, then read and accept the **information about the cost of the application** (\$21)
2. **Upload your passport** – you will need to apply when you have your passport or an accepted image file of your passport's biographic page. If you have your passport and are applying on a device with a camera, you can hold your passport up to the camera, otherwise upload an accepted image file for approval. The information from your passport will be used to populate the **Applicant/Passport Information** page.

OTHER CITIZENSHIP/NATIONALITY

Are you now a citizen or national of any other country? *

☐ Yes ☐ No

Have you ever been a citizen or national of any other country? *

☐ Yes ☐ No

IMPORTANT: Your application number will be sent to the email address entered below. You must verify your email address to complete your application.

Email Address *

Confirm Email Address *

⚠ If you are not able to complete your application now, you can "Save and Exit" and finish at a later date. We will need to verify your email address before we can send you your Application Number to retrieve your application. (If you did not receive a confirmation email, please check your spam folder.)

Note: If your application is not completed within 7 days, it will be deleted.

[SAVE AND EXIT](#)

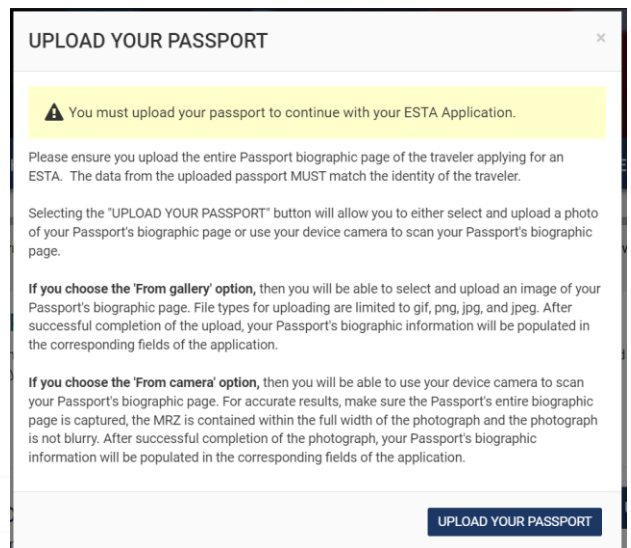
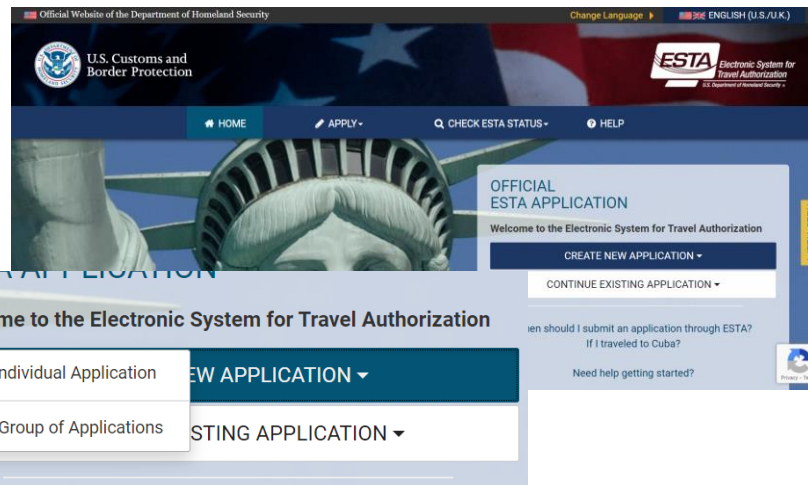
Step 2 of 7

[PREVIOUS](#)

[NEXT](#)

than your school email.

4. When you click **NEXT** it will ask you to confirm your surname, first name, passport number and DOB, before sending you a code to your email to be entered for verification. This code will last 25



3. Enter the requested information about your passport details, dual nationality and your email – this is the email to which your ESTA will be sent – use your personal email rather

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minutes. Once you have entered the code, your application will be saved and you can exit and return to it at a later time/date if necessary.

5. You will then be asked to complete your **PERSONAL INFORMATION** including your name, address, telephone number, parents names. **Phone numbers need to be entered WITHOUT the 0 at the start**

ENTER PERSONAL INFORMATION


Please provide all responses in English.

Required fields are indicated by a red asterisk *.

There is an optional section on your social media presence –

YOU DO NOT NEED TO FILL THIS IN!

SOCIAL MEDIA (OPTIONAL)

Please enter information associated with your online presence over the past five years. 
Social Media Frequently Asked Questions.

Facebook Page ID

Linkedin Profile Link

Twitter User ID

Instagram User ID

Provider / Platform

Social Media Identifier

 ADD ANOTHER

☐ I do not have an online presence.

6. On the next screen, choose 'No' at the top – we are not in transit
7. Complete emergency contact information as follows
- Name: Judi Fell
 - Address Line 1: Edison Hotel
 - Address Line 2: 228 W 47th St,
 - City: New York,
 - State: NY 10036,
 - Phone number code: United States
 - phone number: 0
 - No need to fill in the 'Address whilst in the US'. Your emergency contact should already appear at the bottom
8. Click next then 'no' to every question (if any are yes, please let me know!)
9. Click the first certification box ('I, the applicant' – 3rd party box not needed) then next
10. Check and confirm & continue if details are correct, if not please edit. Please re-enter info as requested at the end then click next.
11. Please click on the disclaimer then 'pay now'
12. Please enter details, 'authorize', then click continue.
13. Once processed, please download, print, then pass a paper copy of the application to me as soon as you can. Click exit to leave the process.

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